

SHEPHERDSTOWN PRESBYTERIAN CHURCH

Pastor Job Description

Who we are

Shepherdstown Presbyterian Church (SPC) is an inclusive spiritual community. We welcome all who long for meaning, hope, and belonging. Our faith and practice are rooted in the way of Jesus and are enriched by wisdom from all sources. We are committed to being and becoming a people of radical compassion, working for justice and wholeness in ourselves and in the world. We are seeking a solo pastor who will help us maintain the vibrant and progressive spirit of our congregation.

The Pastor will be responsible for the following:

- Providing leadership and guidance in the church, in partnership with paid and volunteer staff
- Preaching, planning, and carrying out worship with the liturgist, music staff, and worship leaders
- Administering the sacraments of Holy Baptism and Holy Communion
- Shepherding educational programs for all ages, with particular attention to programs for children and youth, and working to sustain and strengthen our campus ministry at the local university
- Meeting regularly with standing committees in the areas of worship, parish care, budget and finance, and administration
- Seeing to pastoral care of the congregation, in cooperation with deacons and staff
- Conducting marriage and funeral services
- Leading new member classes for adults and confirmation classes for youth
- Presiding over congregational meetings
- Serving as moderator of Session
- Serving as a resource to Session, appropriate committees, and staff in preparing the annual budget
- Collaborating with ruling elders, to meet, train and examine new ruling elders
- Representing SPC at meetings and in committees of the Shenandoah Presbytery and General Assembly, PC(USA)
- Assisting the Clerk of Session and staff in preparation of required reporting to Presbytery and General Assembly, PC(USA)
- Representing SPC in the community, such as in the Shepherdstown Ministerial Association and at local events

Qualifications

Minimum 3 to 5 years of experience.

How to apply

View the MIF #23213.AC0 at CLC.PCUSA.org. Send your PIF to Shepherdstownsearch@gmail.com.