

**Shepherdstown Presbyterian Church – Choir Director
Shepherdstown, WV**

Position: Choir Director

Description: Shepherdstown Presbyterian Church (SPC), located in Shepherdstown, West Virginia (70 miles northwest of Washington, DC) is seeking a part-time (~ 10 hours/week) Choir Director to coordinate, promote and provide choral music as an essential part of the worship and community life of the church. This is a 10-month position running concurrent with the school year.

SPC is an inclusive spiritual community, and welcome all who long for meaning, hope, and belonging. Our faith and practice are rooted in the Way of Jesus and are enriched by wisdom from all sources. We are committed to being and becoming a people of radical compassion, working for justice and wholeness in ourselves and in the world. The "core commitments" that guide us are Radical Hospitality, Holistic Spirituality, and Engaged Compassion.

Job Duties and Responsibilities: Approximately 10 hours/week, performing the following duties:

- Work with the pastor to ensure the coordination of all music activities within the church
- Choir
 - Direct the choir at Sunday's 11:00 service, to include a pre-service run through
 - Lead a weekly choir rehearsal
 - Order music within budget for choir and soloists as needed
 - Rehearse with soloists as needed
 - Maintain the music library
- Worship
 - Select music for the choral offertory each Sunday
 - Provide consultation to the Pastor regarding hymn selections and "sing ability" of any new selections
 - Participate in staff meetings as needed

Knowledge, Skills and Abilities:

- Advanced technique in choral rehearsal and performance, including providing appropriate vocal modeling
- Understanding of needs and challenges for volunteer singers
- Ability to work with minimal guidance and oversight
- Strong people skills, including recruitment for choral activities
- Ability to communicate effectively
- Excellent planning and organizational skills

Education and Experience:

- Bachelor's degree in music performance or music education
- Minimum of three years' experience leading a choir and/or music program
- Knowledge of church music preferred

Benefits: Paid time off

Salary: Hourly rate of pay, commensurate with experience

Interested applicants should send their resume via email to HR@shepherdstownpresbyterian.org or via regular mail to Human Resources, Shepherdstown Presbyterian Church, P.O. Box 268, Shepherdstown, WV 25443